



**Washoe County School District**

Purchasing Department • 14101 Old Virginia Road • Reno, NV 89521  
Phone (775) 850-8025 • Fax (775) 857-3175

**REQUEST FOR PROPOSAL ~ LETTER OF INTENT**

March 19, 2024

Dear Participants and Interested Parties,

This letter is notification that Washoe County School District's (WCSD) Purchasing Department is recommending the following proposers be deemed as qualified in a pool for Request for Proposal for Independent Therapists and Related Special Education Services, RFP #61-P-10-24-AS:

Katherine Jackson Aaron  
Nikole Butler  
Paulina Calli  
Darjeeling Therapy Services, LLC  
Great Basin Speech Therapy, LLC  
Camaren Greenside  
Health Psychology Associates  
Ann Lowery  
Jennifer Main  
Sandra Martin  
Andrea Menicucci  
Michelle Paulsen  
Positive Behavior Supports Corporation  
RemOTe Therapy, LLC  
Leslie Sargent  
Melodee Smith  
Michelle Smith  
Speech NV  
Meghan Stumpf  
Theraplay, LLC  
William Van Meter

Inclusion in a pool of possible providers makes the proposer eligible to be selected to provide services to WCSD. It does not guarantee a proposer will be selected to provide services.

This letter serves as notification that the formal appeal period has commenced and an original notification of an appeal must be received by WCSD's Purchasing Department no later than March 26, 2024 at 4:30 p.m. (local time). Pursuant to Nevada Revised Statute (NRS), Chapter 332.068, an appeal bond/security in an amount equal to the lesser of twenty-five percent (25%) of the total value of the proposal submitted by the company filing the notice of appeal or \$250,000, payable to *Washoe County School District* must be submitted with the original notice of appeal. The corresponding address is as follows:

WCSD Purchasing Department  
Attn: Andrea J. Sullivan  
The Brown Center  
14101 Old Virginia Road  
Reno, Nevada 89521



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Any notice of appeal must be filed in strict accordance with NRS 332.068. The Purchasing Department may not render any advice with regard to the appeal process. Submitting companies are advised to refer to NRS 332.068 or the RFP Solicitation Document available online at: <https://solicitations.washoeschools.net/purchasing/Default?ProjectID=4597> for more instructions on filing a notice of appeal.

The anticipated award of this RFP is April 9, 2024 with the posting and distribution of the official Notice of Award following shortly thereafter. Please submit any inquiries or questions regarding this memo in writing to: [solicitations@washoeschools.net](mailto:solicitations@washoeschools.net). Thank you for your interest in doing business with WCSD.

Sincerely,

Andrea Sullivan  
Director of Procurement and Contracts

cc:  
RFP Solicitation File