



**Washoe County School District**

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**Purchasing Department • 14101 Old Virginia Road • Reno, NV 89521**  
Phone (775) 850-8025 • Fax (775) 857-3175

November 1, 2024

TO: Terry Scotts All String Repair

RE: Request for Formal Quote ~ Recommendation of Award (ROA)

For the Request for Formal Quote for String Instrument Repair & Replacement Parts RFQ #26-QF-08-25-GS Washoe County School District's (WCSD) Purchasing Department is recommending award for an initial one (1) year term beginning 12/13/24 and expiring on 12/12/25 to:

**TERRY SCOTTS ALL STRING REPAIR**

A copy of the ROA Tabulation is attached for reference and is also available online at: <https://solicitations.washoeschools.net/purchasing/Default?ProjectID=4740>

This memo serves as formal notification that the public review of the ROA Tabulation period has commenced and will close on November 8, 2024, at 4:30 pm (local time). The anticipated award of this solicitation is November 11, 2024, with the posting and distribution of the official Notice of Award following shortly thereafter.

Please submit any inquiries or questions regarding this ROA memo in writing to: [solicitations@washoeschools.net](mailto:solicitations@washoeschools.net).

Thank you for your interest in doing business with WCSD.

WCSD Purchasing Department

WASHOE COUNTY SCHOOL DISTRICT

SOLICITATION NAME: STRING INSTRUMENT REPAIR & REPLACEMENT PARTS

SOLICITATION NUMBER: 26-QF-08-25-GS

**RECOMMENDATION OF AWARD - ROA TABULATION**

**ITEM EVALUATION KEY:**

<b>R.A.B.</b> REJECT ALL BIDS	<b>D.M.O.</b> DECLINED MINIMUM ORDER
<b>I.S.</b> INSUFFICIENT SPECS	<b>NO SPEC.</b> NO SPECIFICATIONS
<b>N.C.</b> NO CHARGE	<b>NO SUB.</b> NO SUBSTITUTIONS ALLOWED
<b>S.R.L</b> SAMPLE RECEIVED LATE	<b>S.R.</b> SAMPLE REJECTED
<b>N.L.A</b> NO LONGER AVAILABLE	<b>N.S.R.</b> NO SAMPLE RECEIVED
<b>N.A.S.</b> NOT AS SPECIFIED	* RECOMMENDED FOR AWARD
<b>N.B.</b> NO BID	** TIED / CHOSEN BY LOTTERY
<b>N.C.</b> NO CHARGE	

**BUYER HAS REVIEWED AND APPROVED:**

**SURETY REQUIRED: NO**

**PUBLIC REVIEW CLOSING AT 4:30 PM (LOCAL TIME) ON:**

**Basis of Award:** Per Section 11 of the SOLICITATION DOCUMENT, this RFQ will be awarded to up to two (2) Vendors on an "ALL OR NOTHING" basis, giving primary and secondary award considerations, based on the lowest responsive and responsible Vendors whose submission(s) meet all terms, conditions, and specifications of this solicitation.

**SUMMARY OF RESULTS AND TOTAL COST REPORT**

<b>VENDOR NAME</b>	<b>LOW BID BY ITEM NUMBER(S)</b>	<b>LOW ITEM BID TOTAL</b>
Terry Scotts All String Repair	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19	\$52,325.00
<b>ESTIMATED TOTAL CONTRACT VALUE =</b>		<b>\$52,325.00</b>

**ITEM #1:** STRING REPLACEMENT - STAND UP BASS

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	25	\$ 160.00	\$ 4,000.00	*

**ITEM #2:** BRIDGE REPLACEMENT - STAND UP BASS

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	25	\$ 125.00	\$ 3,125.00	*

**ITEM #3:** ENDPIN REPLACEMENT - STAND UP BASS

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	25	\$ 90.00	\$ 2,250.00	*

**ITEM #4:** STRING REPLACEMENT - CELLO

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	35	\$ 65.00	\$ 2,275.00	*

**ITEM #5:** BRIDGE REPLACEMENT - CELLO

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	35	\$ 45.00	\$ 1,575.00	*

**ITEM #6:** ENDPIN REPLACEMENT - CELLO

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	35	\$ 75.00	\$ 2,625.00	*

**ITEM #7:** STRING REPLACEMENT - VIOLIN

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	35	\$ 35.00	\$ 1,225.00	*

**ITEM #8:** BRIDGE REPLACEMENT - VIOLIN

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	35	\$ 25.00	\$ 875.00	*

**ITEM #9:** ENDPIN REPLACEMENT - VIOLIN

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	35	\$ 10.00	\$ 350.00	*

**ITEM #10:** STRING REPLACEMENT - GUITAR

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	10	\$ 10.00	\$ 100.00	*

**ITEM #11:** BRIDGE REPLACEMENT - GUITAR

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	10	\$ 25.00	\$ 250.00	*

**ITEM #12:** NECK ADJUSTMENT - GUITAR

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	10	\$ 25.00	\$ 250.00	*

**ITEM #13:** STRING REPLACEMENT - UKULELE

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	5	\$ 15.00	\$ 75.00	*

**ITEM #14:** BRIDGE REPLACEMENT - UKULELE

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	5	\$ 20.00	\$ 100.00	*

**ITEM #15:** SETUP - UKULELE

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	5	\$ 20.00	\$ 100.00	*

**ITEM #16:** STRING REPLACEMENT - STRING INSTRUMENTS NOT LISTED

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	10	\$ 25.00	\$ 250.00	*

**ITEM #17:** BRIDGE REPLACEMENT - STRING INSTRUMENTS NOT LISTED

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	10	\$ 20.00	\$ 200.00	*

**ITEM #18:** ENDPIN REPLACEMENT - STRING INSTRUMENTS NOT LISTED

VENDOR NAME	ESTIMATED QUANTITY	UNIT PRICE PER EACH	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	10	\$ 20.00	\$ 200.00	*

**ITEM #19:** HOURLY LABOR RATE

VENDOR NAME	ESTIMATED QUANTITY (HOURS)	HOURLY RATE	EXTENDED PRICE	ITEM EVALUATION KEY
Terry Scotts All String Repair	500	\$ 65.00	\$ 32,500.00	*

VENDOR NAME	PERCENTAGE DISCOUNT OFF FOR BALANCE OF REPAIR MATERIALS	ITEM EVALUATION KEY
Terry Scotts All String Repair	15%	*
VENDOR NAME	ESTIMATED TURNAROUND TIME (NUMBER OF BUSINESS DAYS) TO COMPLETE EACH REPAIR	ITEM EVALUATION KEY
Terry Scotts All String Repair	2.5	*