



Washoe County School District

Purchasing Department • 14101 Old Virginia Road • Reno, NV 89521
Phone (775) 850-8025 • Fax (775) 857-3175

REQUEST FOR QUALIFICATIONS ~ LETTER OF INTENT

January 17, 2025

Dear Participants and Interested Parties,

This letter is notification that Washoe County School District's (WCSD) Purchasing Department is recommending final award for **Request for Qualifications (RFQS) for Consultant Selection for Development of an Administrative Facilities Master Plan, RFQS #45-QS-10-25-AA** to the following qualified firm:

BLUE COTTAGE OF CANNONDESIGN

This letter serves as notification that the formal appeal period has commenced and an original notification of an appeal must be received by WCSD's Purchasing Department no later than **January 27, 2024 at 4:30 p.m. (local time)**.

The notice of appeal correspondence address is as follows:

WCSD Purchasing Department
Attn: Andrea J. Sullivan
The Brown Center
14101 Old Virginia Road
Reno, Nevada 89521

Any notice of appeal must include a written statement setting forth with specificity the reasons the person filing the notice believes the applicable provisions of law were violated. WCSD or its authorized representative(s) are not liable for any costs, expenses, attorney's fees, loss of income or other damages sustained by a person who submits a response, whether or not the person files a notice of appeal.

The Purchasing Department may not render any advice with regard to the appeal process. Submitting companies are advised to refer to RFQS #45-QS-10-25-AA – SOLICITATION DOCUMENT available online at:

<https://solicitations.washoeschools.net/Purchasing/Default?ProjectID=4747> for guidance on filing a notice of appeal.

Sincerely,

Aprile Anderson
Assistant Director of Procurement & Contracts (Construction)

cc:
Purchasing Department RFQS Solicitation File