



Washoe County School District

Purchasing Department • 14101 Old Virginia Road • Reno, NV 89521
Phone (775) 850-8025 • Fax (775) 857-3175

ADDENDUM #1 – QUESTIONS & ANSWERS

E-Rate Consultant

RFP #181-P-06-22-AS

July 29, 2022

The following information, clarifications, changes and modifications are by reference incorporated into the Request for Proposal (RFP) document for the above referenced project. Any work item or contract provision not changed or modified will remain in full force and effect. It is the prospective Proposer's responsibility to read the entire RFP and all appendices and to respond to all requirements completely.

All prospective Proposers should acknowledge receipt of this Addendum by signing this document and returning it with the RFP submission. Failure to acknowledge receipt of this Addendum may result in a rejection of RFP submission.

CLARIFICATION OF PROPOSAL OPENING: Washoe County School District, in accordance with the provisions of NRS 332, will receive all sealed formal proposals for **RFP #181-P-06-22-AS, E-Rate Consultant** at the Purchasing Department, 14101 Old Virginia Road, Room 0, Reno, NV 89521 no later than **2:00 pm (local time) on August 15, 2022**. The proposals will be opened publicly via a **ZOOM Meeting at 2:30 pm (local time) on August 15, 2022**.

Join Zoom Meeting:

<https://us02web.zoom.us/j/83038982341?pwd=cC9HL3VZc2orVnhNNWV4OS80Vk1kZz09>

Meeting ID: 830 3898 2341

Passcode: q9LRBQ

1. **QUESTION:** Is the pricing required to be submitted via hard copy AND electronically?

ANSWER: Yes. The entire proposal should be in hard copy in the sealed box/container that is turned in. Additionally, the entire proposal should be on the electronic submission contained within the sealed box/container.

2. **QUESTION:** Is the Financial Stability submission required in hard copy AND on the flash drive, OR hard copy only?

ANSWER: Yes. Please see the answer to question #1 above.



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3. **QUESTION:** How many flash drives are required? Will the Pricing, Financial Stability Submission, and Technical Proposal be submitted on a single flash drive, OR are three (3) separate flash drives required?

ANSWER: Only one flash drive is required. Proposers may choose to put everything on one flash drive or to put costs and financial stability documents on a separate flash drive. Either way is fine.

4. **QUESTION:** The RFP states that proposals are to be provided in hard copy and USB/flash drives. Will the WCSD consider an electronic proposal submittal process?

ANSWER: No. A sealed proposal is required. We are unable to accept an electronic only submission via email or other electronic submission method. The required electronic submission must be within the sealed proposal box/container. If we receive an electronic only submission, we will return it to the proposer without opening it.

ACKNOWLEDGEMENT OF RECEIPT

Please return signed copy of Addendum #1 with RFP submission packet.

AUTHORIZED SIGNATURE

DATE

PRINT NAME

TITLE

PROPOSING FIRM NAME